

**UTAH
DELEGATE
SELECTION PLAN**

FOR THE 2024 DEMOCRATIC NATIONAL CONVENTION

ISSUED BY THE
UTAH
DEMOCRATIC PARTY

(As of 3/31/23)

The Utah Delegate Selection Plan For the 2024 Democratic National Convention

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Utah

Delegate Selection Plan

For the 2024 Democratic National Convention

Section I

Introduction & Description of Delegate Selection Process

A. Introduction

1. Utah has a total of 34 delegates and 3 alternates. *(Call I & Appendix B)*
2. The delegate selection process is governed by the *Charter and Bylaws of the Democratic Party of the United States*, the *Delegate Selection Rules for the 2024 Democratic National Convention* (“Rules”), the *Call for the 2024 Democratic National Convention* (“Call”), the *Regulations of the Rules and Bylaws Committee for the 2024 Democratic National Convention* (“Regs.”), the rules of the Democratic Party of State, the state election code, and this Delegate Selection Plan. *(Call II.A)*
3. Following the state Party Committee’s adoption of this Delegate Selection Plan, the state Party shall submit the Plan for review and approval by the DNC Rules and Bylaws Committee (“RBC”). The state Party Chair shall be empowered to make any technical revisions to this document as required by the RBC to correct any omissions and/or deficiencies as found by the RBC to ensure its full compliance with Party Rules. Such corrections shall be made by the state Party Chair and the Plan resubmitted to the RBC within 30 days of receipt of notice of the RBC’s findings. *(Reg. 2.5, Reg. 2.6 & Reg. 2.7)*
4. Once this Plan has been found in Compliance by the RBC, any amendment to the Plan by the state Party must be submitted to and approved by the RBC before it becomes effective. *(Reg. 2.9)*

B. Description of Delegate Selection Process

1. Utah will use a proportional representation system based on the results of the Presidential Primary election for apportioning delegates to the 2024 Democratic National Convention.
2. The “first determining step” of Utah’s delegate selection process will occur on March 5, 2024 with a Presidential Primary.

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C. Voter Participation

1. Participation in Utah's delegate selection process is open to all voters who wish to participate as Democrats (*Rule 2.A and Rule 2.C.*)
 - a. Participation in Utah's delegate selection process is open to:
 - 1) All citizens of the United States who will be 18 years of age by the 2024 general election, (*Reg. 4.3.C*); and
 - 2) Publicly declare themselves to be a participating Democrat in the delegate selection process.
 - b. Participants may register to vote by Party, or "unaffiliated," in person or by mail to their County Clerk's office or participants may register to vote on-line at the State of Utah website (vote.utah.gov).
 - 1) Voters who are not registered or enrolled as Democrats are still able to participate in Utah's delegate selection process, if they meet the requirements of 1 a. above. (*Rule 2.A & Reg. 4.3.B*)
 - 2) Participants may publicly declare their party preference at the time of registration and that preference is publicly recorded. (*Rule 2.A & Reg. 4.3.A*)
 - c. To encourage participation by youth in the delegate selection process, any individual who will have turned 18 by the date of the general election will be allowed to participate in the delegate selection process. (*Reg. 4.3.C*)
 - d. At no stage of State's delegate selection process shall any person be required, directly or indirectly, to pay a cost or fee as a condition for participating. Voluntary contributions to the Party may be made, but under no circumstances shall a contribution be mandatory for participation. (*Rule 2.D & Reg. 4.4*)
 - e. No person shall participate or vote in the nominating process for the Democratic presidential candidate who also participates in the nominating process of any other party for the corresponding election. (*Rule 2.E*)
 - f. Votes shall not be taken by secret ballot at any stage of the delegate selection process, including processes leading up to the selection of DNC Members or State Chairs or Vice Chairs, who serve as DNC members by virtue of their office, except that use of such voting by secret ballot may be used in a process that is the first determining stage of the delegate selection process and in which all individual voters who wish to participate as Democrats are eligible to do so. (*Rule 2.F*)

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- Presidential Primary the Utah Democratic Party is not legally obligated, nor administratively responsible for voting, the Utah Democratic Party, through its Executive Committee, Disability Caucus, and other partners will do everything it can to ensure proper conduct by state officials in meeting the six goals.
- a. Expand access to voting, including by early voting, no excuse absentee voting, same-day voter registration, drop boxes and voting by mail; *(Rule 2.I.1.a)*
 1. Any registered Utah voter may vote by absentee ballot by requesting a ballot. Absentee ballots must be requested 30 days prior to election day. Counties may conduct vote-by-mail. Absentee ballots are mailed 21 days prior to election day to all voters who request them. Absentee ballots also may be requested and completed in-person at the County Clerk's office no later than the Tuesday before election day. In vote-by-mail elections, all voters receive "absentee" ballots which will be mailed no sooner than 21 days before election day and no later than seven days before election day. Completed ballots may be submitted on election day at the polling location or returned by mail if postmarked before election day and received in the County Clerk's office before noon of the official canvass date. *(Utah Election Code 20A)*
 2. Early in-person voting will occur February 20 to March 1, 2024.
 - b. Ensure that voting locations are accessible, fairly placed, and adequate in number, and have a sufficient number of voting machines; *(Rule 2.I.1.b)*
 - c. Speed up the voting process and minimize long lines; *(Rule 2.I.1.c)*
 - d. Eliminate onerous and discriminatory voter identification requirements; *(Rule 2.I.1.d)*
 - e. Count and include in the final total ballots from voters who are eligible to vote but cast their ballots in the wrong precinct, for offices for which they are eligible to vote; and *(Rule 2.I.1.e)*
 - f. Facilitate military and overseas voting. *(Rule 2. I.1.f)*
4. As part of encouraging participation in the delegate selection process by registered voters, the Utah Democratic Party has supported and continues to support the following requirements, which can be found in the Utah Election Code: *(Rule 2.I.2)*
- a. Voter registration modernization, including online voter registration and automatic and same-day registration; *(Rule 2.I.2.a)*
 - b. Pre-registration of high school students so that they are already registered once they reach voting age; *(Rule 2.I.2.b)*

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- c. Restoration of voting rights to all people who have served the time for their criminal conviction, without requiring the payment of court fees or fines; and (Rule 2.I.2.c)
 - d. Same-day or automatic registration of voters for the Democratic presidential nominating process. (Rule 2.I.2.d)
5. The Utah Democratic Party has taken steps to ensure an open and inclusive process and resist attempts at voter suppression and disenfranchisement, including adopting State Party rules and encouraging legislation that allows same-day party switching for the Democratic presidential nominating process. Utah Election Code does not allow voters to switch parties as late as the deadline for registering to vote, but voters of any registration can participate in the Democratic presidential nominating process nonetheless. *(Rule 2.J and Rule 2.J.1)*

D. Scheduling of Delegate Selection Meetings

The dates, times and places for all official Party meetings and events related to the state's delegate selection process must be scheduled to encourage the participation of all Democrats. Such meetings must begin and end at reasonable hours. The Utah Democratic Party is responsible for selecting the dates and times and locating and confirming the availability of publicly accessible facilities for all official meetings and events related to this process. In addition, the scheduling of meetings shall consider any religious observations, other major cultural and ethnic observations, or events that could significantly affect participation. *(Rule 3.A & Reg. 4.)*

Section II

Presidential Candidates

A. Ballot Access

A presidential candidate gains access to the State presidential preference primary ballot, or is eligible to participate in the State's first-tier caucuses, by the following:

1. Candidates for President of the United States who are affiliated with a registered political party in Utah that has elected to participate in the Presidential Primary election and who wish to participate in the primary election shall:
 - a. File a declaration of candidacy, in person or via a designated agent, with the Utah lieutenant governor between 8 a.m. on August 15 of the year before the primary election will be held and 5 p.m. on December 1 of the year before the primary election will be held;
 - b. Identify the registered political party whose nomination the candidate is seeking;
 - c. Provide a letter from the Utah Democratic Party certifying that the candidate may participate as a candidate for that party in that party's presidential primary election; and
 - d. Pay the filing fee of \$500 to the Utah Lieutenant Governor's office at 350 State Street, Suite #220, Salt Lake City, UT 84103.
2. An agent designated to file a declaration of candidacy may not sign the form.
3. Utah Election Code 20A 9-803 does not specify if uncommitted will automatically appear on the ballot as a presidential preference option, and whether write-in presidential candidates are allowed, but they did not appear in 2020 and are not expected to appear in 2024. (*Rule 11.C, Rule 14.A, Rule 14.C, Rule 14.D, Rule 14.E, & Rule 15.H*)

B. Other Requirements

1. Each presidential candidate shall certify in writing to the State Democratic Chair, the name(s) of their authorized representative(s) by November 30, 2023. (*Rule 13.D.1*)
2. Each presidential candidate (including uncommitted status) shall use their best efforts to ensure that their respective delegation within the state delegation achieves the affirmative action, outreach and inclusion goals established by this Plan and is equally divided between men and women. (*Rule 6.I*)

Section III

Selection of Delegates and Alternates

A. District-Level Delegates and Alternates

1. Utah is allocated 20 district-level delegates and 0 district-level alternates. (*Rule 8.C, Call I.B, I.I, & Appendix B*)
2. District-level delegates shall be allocated based on a Presidential preference primary on March 5, 2024, followed by a post-primary caucus/convention system that selects delegates at three levels as follows:
 - a. Neighborhood Level: Neighborhood caucuses will be held in March 2024. Participants who meet the requirements of Section I(C)(1)(a), and reside in the precinct(s) for which the caucus is held will be allowed to run for County Delegate and vote for County Delegates. Some of the County parties may also elect State Delegates at this level. The rules for voting and election of State Delegates at this level are the same as those for electing County Delegates.
 - a. County Level: County Conventions will be held after Neighborhood caucuses until April 20, 2024 to elect State Delegates to attend the State convention. County parties may choose to combine their County Convention with the Neighborhood caucus and elect the State Delegates immediately after the County Delegates are selected. Participants who meet the requirements of Section 1(C)(1)(a) and reside in the County will be allowed to run for the State Delegate positions. Only County Delegates will be allowed to vote for State Delegates.
 - b. State Level: The State Convention will be held on April 26-27th, 2024. State Delegates will meet on April 27th, 2024 in district level/presidential preference caucuses and cast ballots to elect district level National Delegates. Voters who meet the requirements of Section 1(C)(1)(a) and reside in the district may run for District-Level National Delegate. Only State Delegates who reside in the District will be allowed to vote. Also on April 27th, 2024 at the State Convention, there will be a meeting of State]^oDelegates to elect the at-large National Delegates. Voters who meet the requirements of Section 1(C)(1)(a) and reside in the state of Utah may run for at-large National Delegate. Only State Delegates will be allowed to vote.
3. Apportionment of District-Level Delegates and Alternates
 - a. State's district-level delegates and alternates are apportioned among the districts based on a formula giving Equal weight to total population and to the average vote for the Democratic candidates in the 2016 and 2020 presidential

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elections. This apportionment method was chosen to best reflect the rapidly changing population in Utah and to encourage active voter registration efforts throughout the state. *(Rule 8.A, Reg. 4.12, Reg. 4.11 & Appendix A)*

- b. The number of men and the number of women in the state’s total number of district-level delegates and alternates will not vary by more than one. *(Rule 6.C.1 & Reg. 4.9)*
- c. The district-level delegates and alternates are apportioned to districts as indicated in the following table, assuming no gender non-binary delegates or alternates:

District	Delegates			Alternates		
	Males	Females	Total	Males	Females	Total
#1	2	2	4	0	0	0
#2	3	3	6	0	0	0
#3	2	2	4	0	0	0
#4	3	3	6	0	0	0
Total	10	10	20	0	0	0

- d. Each voting precinct may select one delegate to the County convention for each definite number of votes cast in the last November election within the voting precinct for all the party’s candidates for the offices of governor, lieutenant governor, attorney general, state auditor, and state treasurer, excluding the vote for any candidates who had no opposition. The total number of delegates to the County conventions shall be determined by the County central committee provided that they appropriate at least one delegate to each voting precinct. There shall be 2790 State Delegates from the County party delegations of the State of Utah. The number of State Delegates that each County party is entitled to shall be ten (10) plus a number to be determined in proportion to the combined votes at the preceding November Election for the Utah Democratic Party’s candidates for the offices of governor, lieutenant governor, attorney general, state auditor, and state treasurer, excluding the vote for any candidates who had no opposition. *(Rule 8.B)*

4. District-Level Delegate and Alternate Filing Requirements

- a. A district-level delegate and alternate candidate may run for election only within the district in which they are registered to vote. *(Rule 13.H)*

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- b. An individual can qualify as a candidate for district-level delegate or alternate to the 2024 Democratic National Convention by filing a statement of candidacy designating their singular presidential (or uncommitted) preference and a signed pledge of support for the presidential candidate (including uncommitted status) with the State Party by March 15th. A delegate or alternate candidate may modify their singular presidential preference by submitting an updated pledge of support no later than the filing deadline. The filing period will open and filing forms will be available from the Utah Democratic Party on March 4, 2024. There is no filing fee. *(Rule 13.B, Rule 15.F & Reg. 4.22)*
 - d. All candidates considered for district-level alternate positions must meet the same requirements as candidates for district-level delegate positions. *(Rule 13.C)*
5. Presidential Candidate Right of Review for District-Level Delegates and Alternates
- a. The Utah Democratic Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than 5:00 p.m. on March 29, 2024, a list of all persons who have filed for delegate or alternate pledged to that presidential candidate. *(Rule 13.D & Rule 13.F)*
 - b. Each presidential candidate, or that candidate's authorized representative(s), must then file with the State Democratic Chair by 5:00 p.m. on April 19, 2024, a list of all such candidates they have approved, provided that approval be given to at least three (3) separate individuals for each position for delegate and three (3) separate individuals for each alternate position to be selected. *(Rule 13.E.1, Reg. 4.23 & Reg. 4.24)*
 - c. Failure to respond will be deemed approval of all delegate and alternate candidates submitted to the presidential candidate unless the presidential candidate, or the authorized representative(s), signifies otherwise in writing to the State Democratic Chair not later than 5:00 p.m. on April 19, 2024.
 - d. National convention delegates and alternate candidates removed from the list of bona fide supporters by a presidential candidate, or that candidate's authorized representative(s), may not be elected as a delegate or alternate at that level pledged to that presidential candidate. *(Rule 13.E & Reg. 4.23)*
 - e. The State Democratic Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate has used their best efforts to ensure that their respective district-level delegate candidates and district-level alternate candidates meet the affirmative action and outreach and inclusion considerations and goals detailed in the Affirmative Action section of this Plan within three (3) business days of returning the list of approved district-level delegate candidates and district-level alternate candidates as indicated in Section III.A.5.b of this Plan. *(Rule 6.I & Reg.4.10.C)*

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6. Fair Reflection of Presidential Preference
 - a. Presidential Primary - Proportional Representation Plan (*Rule 14.A, Rule 14.B & Rule 14.D*)The State presidential primary election is a “binding” primary. Accordingly, delegate and alternate positions shall be allocated so as to fairly reflect the expressed presidential (or uncommitted) preference of the primary voters in each district. The National Convention delegates and alternates selected at the district level shall be allocated in proportion to the percentage of the primary vote won in that district by each preference, except that preferences falling below a 15% threshold shall not be awarded any delegates or alternates.
 - b. Within a district, if no presidential preference reaches a 15% threshold, the threshold shall be half the percentage of the vote received in that district by the front-runner. (*Rule 14.F*)

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7. Equal Division of District-Level Delegates and Alternates
 - a. To ensure the district-level delegates are equally divided between men and women (determined by gender self-identification) the gender advantage of delegate positions within each district will be designated by presidential preference beginning with the highest vote-getting presidential preference. This assignment of gender advantage to delegate positions will continue with the next highest vote-getting preferences in descending order, with gender advantage assigned as either male or female alternating by gender as mathematically practicable, until the gender advantage of each position has been assigned. In the case of non-binary gender delegates, they may be elected to any position, regardless of pre-designed advantage, provided they have received more votes than the person who would have otherwise been elected to such position. A gender non-binary candidate so elected shall not be counted in either the male or female delegate positions within each category. *(Rule 6.C., Rule 6.C.1 & Reg. 4.10)*

8. The State Democratic Chair shall certify in writing to the Secretary of the Democratic National Committee (DNC) the election of the state's district-level delegates and alternates to the Democratic National Convention within ten (10) days after their election. *(Rule 8.C & Call IV.A)*

B. Automatic Delegates

1. Automatic Party Leaders and Elected Officials
 - a. The following categories (if applicable) shall constitute the Automatic Party Leaders and Elected Official delegate positions:
 - (1) Members of the Democratic National Committee who legally reside in the state; *(Rule 9.A.1, Call I.F, Call I.J, & Reg. 4.15)*
 - (2) Democratic President and Democratic Vice President (if applicable); *(Rule 9.A.2 & Call I.G)*
 - (3) All of State's Democratic Members of the U.S. House of Representatives and the U.S. Senate; *(Rule 9.A.3, Call I.H & Call I.J)*
 - (4) The Democratic Governor (if applicable); *(Rule 9.A.4, Call I.H & Call I.J)*
 - (5) "Distinguished Party Leader" delegates who legally reside in the state (if applicable); *(Rule 9.A.5, Call I.G & Reg. 4.14)*

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- b. An Automatic delegate may run and be elected as a Pledged delegate. If an Automatic delegate is elected and certified as a Pledged delegate, that individual shall not serve as an Automatic delegate at the 2024 National Convention. *(Call I.J)*
- c. The certification process for the Automatic Party Leader and Elected Official delegates is as follows:
 - (1) Not later than March 6, 2024, the Secretary of the Democratic National Committee shall officially confirm to the State Democratic Chair the names of the Automatic delegates who legally reside in State. *(Rule 9.A)*
 - (2) Official confirmation by the Secretary shall constitute verification of the Automatic delegates from the categories indicated above. *(Call IV.B.1)*
 - (3) The State Democratic Chair shall certify in writing to the Secretary of the DNC the presidential preference of state's Automatic delegates 10 days after the completion of the State's Delegate Selection Process. *(Call IV.C)*
2. For purposes of achieving equal division between delegate men and delegate women and alternate men and alternate women within the state's entire convention delegation (determined by gender self-identification), the entire delegation includes all pledged and Automatic delegates, including those who identify as male or female. *(Rule 6.C and Reg. 4.9)*

C. Pledged Party Leader and Elected Official Delegates (PLEOs)

1. Utah is allotted 4 pledged Party Leader and Elected Official (PLEO) delegates. *(Call I.D, Call I.E & Appendix B)*
2. Pledged PLEO Delegate Filing Requirements
 - a. Individuals shall be eligible for the pledged Party Leader and Elected Official delegate positions according to the following priority: big city mayors and state-wide elected officials (to be given equal consideration); state legislative leaders, state legislators, and other state, county and local elected officials and party leaders. Automatic delegates who choose to run for PLEO delegate will be given equal consideration with big city mayors and state-wide elected officials. *(Rule 10.A.1 & Reg. 4.16)*
 - b. An individual can qualify as a candidate for a position as a pledged PLEO delegate by filing a statement of candidacy and a signed pledge of support for a singular presidential candidate in person, by mail to the Utah Democratic Party, 825 North 300 West #C400, Salt Lake City, UT 84103 or by electronic mail to executivedirector@utdem.org between March 4, 2024 at 9:00 a.m. and March 15, 2024 at 5:00 p.m. A candidate has not properly filed unless they have

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received a receipt indicating filing has occurred. (*Rule 15.G, Reg.4.18 & Reg. 4.17*)

3. Presidential Candidate Right of Review

- a. The State Democratic Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), no later than 5:00 p.m. on March 29, a list of all persons who have filed for a party and elected official delegate pledged to that presidential candidate. (*Rule 13.D*)
- b. Each presidential candidate, or that candidate's authorized representative(s), must file with the State Democratic Chair, by 5:00 p.m. on April 19, 2024, a list of all such candidates they have approved, as long as approval is given to at least one name for every position to which the presidential candidate is entitled. (*Rule 13.E.2 & Reg. 4.24*)

The deadline by which a presidential candidate is required to exercise their right of review for PLEO delegate candidates must be after the election of district-level delegates. Furthermore, the minimum number of names to be approved for each PLEO position must also be the same minimum number applied to the list of at-large delegates and alternates. (*Rule 13.D.3, Rule 13.E.2 & Reg. 4.24*)

- c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State Democratic Chair not later than 5:00 pm May 10, 2024. (*Rule 13.D*)
- d. The State Democratic Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate has used their best efforts to ensure that their respective pledged PLEO delegate candidates meet the affirmative action and outreach and inclusion considerations and goals detailed in the Affirmative Action section of this Plan within three (3) business days of returning the list of approved pledged PLEO candidates as indicated in Section III.C.3.b of this Plan. (*Rule 6.I & Reg. 4.10.C*)

4. Selection of Pledged Party Leader and Elected Official Delegates

- a. The pledged PLEO slots shall be allocated among presidential preferences on the same basis as the at-large delegates. (*Rule 10.A.2, Rule 11.C, Rule 14.E & Rule 14.F*)
- b. Selection of the pledged PLEO delegates will occur at the State Convention on April 27, 2024 after the election of district-level delegates and prior to the selection of at-large delegates. There will be two male and two female pledged PLEO delegates from Utah. In the case of a gender non-binary delegate, they

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shall not be counted in either the male or female category. The delegates will be elected by a committee meeting consisting of a quorum of district level delegates meeting at the State Convention. Separate ballots shall be provided for each presidential preference of the candidates who file for national delegate listed by gender in an order to be determined by lot with space for a write-in for those that file immediately after the selection of district level delegates. There will be one ballot distributed to each district level delegate. The vote will be cast by signed ballot with the highest vote getters winning. In case of a tie vote, the winner will be determined by lot. *(Rule 10.A)*

- c. These delegates will be selected by: A committee consisting of a quorum of the district-level delegates. *(Rule 10.B)*
5. The State Democratic Chair shall certify in writing to the Secretary of the Democratic National Committee the election of the state's pledged Party Leader and Elected Official delegates to the Democratic National Convention within ten (10) days after their election. *(Call IV.A & Reg. 5.4.A)*

D. At-Large Delegates and Alternates

1. The state of Utah is allotted 6 at-large delegates and 3 at-large alternates. *(Rule 8.C, Call I.B, II, Appendix B & Reg. 4.32)*
2. At-Large Delegate and Alternate Filing Requirements
 - a. Persons desiring to seek at-large delegate or alternate positions may file a statement of candidacy designating their singular presidential or uncommitted preference and a signed pledge of support for the presidential candidates (including uncommitted status) with the State Party by March 5, 2024. A delegate or alternate candidate may modify their singular presidential preference by submitting an updated pledge of support no later than the filing deadline. *(Rule 13.A., Rule 13.B, Rule 15.G, Reg. 4.21, Reg. 4.22, & Reg. 4.29)*
 - b. The statement of candidacy for at-large delegates and for at-large alternates will be the same. After the at-large delegates are elected by State Delegates at the State Convention, those persons not chosen will then be considered candidates for at-large alternate positions unless they specify otherwise when filing. *(Rule 19.A)*
 - c. A State Plan may provide that upon a delegate's or alternate's selection at one level, any statement of candidacy by that individual for another level is nullified and that individual is ineligible to be considered for election at another level. *(Reg. 4.29)*

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3. Presidential Candidate Right of Review

- a. The State Democratic Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), no later than 5:00 p.m. on March 29, a list of all persons who have filed for a party and elected official delegate pledged to that presidential candidate. (*Rule 13.D*)
- b. Each presidential candidate, or that candidate's authorized representative(s), must file with the State Democratic Chair, by 5:00 p.m. on April 19, 2024, a list of all such candidates they have approved, as long as approval is given to at least one name for every position to which the presidential candidate is entitled. (*Rule 13.E.2 & Reg. 4.24*)

The deadline by which a presidential candidate is required to exercise their right of review for PLEO delegate candidates must be after the election of district-level delegates. Furthermore, the minimum number of names to be approved for each PLEO position must also be the same minimum number applied to the list of at-large delegates and alternates. (*Rule 13.D.3, Rule 13.E.2 & Reg. 4.24*)

- c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State Democratic Chair not later than 5:00 pm May 10, 2024. (*Rule 13.D*)
- d. The State Democratic Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate has used their best efforts to ensure that their respective pledged PLEO delegate candidates meet the affirmative action and outreach and inclusion considerations and goals detailed in the Affirmative Action section of this Plan within three (3) business days of returning the list of approved pledged PLEO candidates as indicated in Section III.C.3.b of this Plan. (*Rule 6.I & Reg. 4.10.C*)

4. Fair Reflection of Presidential Preference

- a. At-large delegate and alternate positions shall be allocated among presidential preferences according to the state-wide primary vote. (*Rule 11.C*)
- b. Preferences which have not attained a 15% threshold on a state-wide basis shall not be entitled to any at-large delegates. (*Rule 14.E*)
- c. If no presidential preference reaches a 15% threshold, the threshold shall be half the percentage of the statewide vote received by the front-runner. (*Rule 14.F*)

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- d. If a presidential candidate otherwise entitled to an allocation is no longer a candidate at the time of selection of the at-large delegates, their allocation will be proportionally divided among the other preferences entitled to an allocation. *(Rule 11.C)*
 - e. If a given presidential preference is entitled to one (1) or more delegate positions but would not otherwise be entitled to an alternate position, that preference shall be allotted one (1) at-large alternate position. *(Rule 19.B, Call I.I & Reg. 4.31)*
5. Selection of At-Large Delegates and Alternates
- a. The selection of the at-large delegates and alternates will occur at and by the State Convention on April 27, 2024, which is after all pledged Party Leader and Elected Official delegates have been selected. There shall be three (3) female and three (3) male At-Large delegates. In the case of a gender non-binary delegate, the delegate shall not be counted in either the male or female category. A ballot shall be provided with presidential preferences indicating the number of candidates that may be voted for and will be listed in an order to be determined by lot with a space for writing-in those who file at the State Convention immediately following the selection of PLEOs. There will be one ballot distributed to each state delegate with the proper credentials. The vote will be cast by signed ballot with the highest vote getters winning At-Large National Delegate positions. In case of a tie vote, the winner will be determined by lot. *(Call III)*
 - c. These delegates and alternates will be selected by the state convention *(Rule 10.B, Rule 11.B & Rule 11.B)*
 - d. Priority of Consideration
 - (1) In the selection of the at-large delegation priority of consideration shall be given to African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women, if such priority of consideration is needed to fulfill the affirmative action goals outlined in the state's Delegate Selection Plan. *(Rule 6.A.3)*
 - (2) To continue the Democratic Party's ongoing efforts to include groups historically under-represented in the Democratic Party's affairs and to assist in the achievement of full participation by these groups, priority of consideration shall be given other groups by virtue of race, sex, age, color, creed, national origin, religion, ethnic identify, sexual orientation, gender identity and expression, economic status or disability. *(Rule 5.C, Rule 6.A.3, Rule 7 & Reg. 4.8)*

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- (3) The election of at-large delegates shall be used, if necessary, to achieve the equal division of positions between men and women as far as mathematically practicable, and may be used to achieve the representation goals established in the Affirmative Action Plan and Outreach and Inclusion Program section of this Plan. The election of at-large alternates shall be used, if necessary, to achieve the equal division of positions between men and women as far as mathematically practicable, and may be used to achieve the representation goals established in the Affirmative Action Plan and Outreach and Inclusion Program section of this Plan. *(Rule 6.A, Rule 6.C and Reg. 4.9)*
 - (4) Delegates and alternates are to be considered separate groups for this purpose. *(Rule 6.C.1, Rule 11.A, Reg. 4.9 & Reg. 4.19)*
6. The State Democratic Chair shall certify in writing to the Secretary of the Democratic National Committee the election of the state's at-large delegates and alternates to the Democratic National Convention within 10 days after their election. *(Rule 8.C & Call IV.A)*

E. Replacement of Delegates and Alternates

1. A pledged delegate or alternate may be replaced according to the following guidelines:
 - a. Permanent Replacement of a Delegate: *(Rule 19.D.3)*
 - (1) A permanent replacement occurs when a delegate resigns or dies prior to or during the national convention and the alternate replaces the delegate for the remainder of the National Convention.
 - (2) Any alternate permanently replacing a delegate shall be of the same presidential preference (including uncommitted status) and gender of the delegate they replace, and to the extent possible shall be from the same political subdivision within the state as the delegate.
 - (a) In the case where the presidential candidate has only one (1) alternate, that alternate shall become the certified delegate.
 - (b) If a presidential candidate has only one (1) alternate, and that alternate permanently replaces a delegate of a different gender, thereby causing the delegation to no longer be equally divided, the delegation shall not be considered in violation of Rule 6.C. In such a case, notwithstanding Rule 19.D.2, the State Party Committee shall, at the time of a subsequent permanent replacement, replace a delegate with a person of a different gender, in order to return the delegation to equal division of men and women. *(Reg. 4.34)*

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- (3) If a delegate or alternate candidate who has been elected but not certified to the DNC Secretary resigns, dies, or is no longer eligible to serve, they shall be replaced, after consultation with the State Party, by the authorized representative of the presidential candidate to whom they are pledged. *(Rule 19.D.2)*
- b. Temporary Replacement of a Delegate: *(Rule 19.D.4)*
 - (1) A temporary replacement occurs when a delegate is to be absent for a limited period of time during the convention and an alternate temporarily acts in the delegate's place.
 - (2) Any alternate who temporarily replaces a delegate must be of the same presidential preference (including uncommitted status) as the delegate they replace, and to the extent possible shall be of the same gender and from the same political subdivision within the state as the delegate.
 - c. The following system will be used to select permanent and temporary replacements of delegates: the delegate chooses the alternate. *(Rule 19.D.1)*
 - d. Certification of Replacements
 - (1) Any alternate who permanently replaces a delegate shall be certified in writing to the Secretary of the DNC by the State Democratic Chair. *(Rule 19.D.3)*
 - (2) Permanent replacement of a delegate (as specified above) by an alternate and replacement of a vacant alternate position shall be certified in writing by the State's Democratic Chair to the Secretary of the Democratic National Committee within three (3) days after the replacement is selected. *(Call IV.D.1)*
 - (3) Certification of permanent replacements will be accepted by the Secretary up to 72 hours before the first official session of the Convention is scheduled to convene. *(Call IV.D.1 & Reg. 4.33)*
 - (4) In the case where a pledged delegate is permanently replaced after 72 hours before the time the first session is scheduled to convene or, in the case where a pledged delegate is not on the floor of the Convention Hall at the time a roll call vote is taken, an alternate may be designated (as specified above) to cast the delegate's vote. In such case, the Delegation Chair shall indicate the name of the alternate casting the respective delegate's vote on the delegation tally sheet. *(Call IX.F.3.e, Call IX.F.3.c & Reg. 5.6)*

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- e. A vacant alternate position shall be filled by the delegation. The replacement shall be of the same presidential preference (or uncommitted status), of the same gender and, to the extent possible, from the same political subdivision as the alternate being replaced. *(Rule 19.E)*
2. Automatic delegates shall not be entitled to a replacement, nor shall the state be entitled to a replacement, except under the following circumstances: *(Call IV.D.2 & Reg. 4.35)*
 - a. Members of Congress and the Democratic Governor shall not be entitled to name a replacement. In the event of changes or vacancies in the state's Congressional Delegation, following the official confirmation and prior to the commencement of the National Convention, the DNC Secretary shall recognize only such changes as have been officially recognized by the Democratic Caucus of the U.S. House of Representatives or the Democratic Conference of the U.S. Senate. In the event of a change or vacancy in the state's office of Governor, the DNC shall recognize only such changes as have been officially recognized by the Democratic Governors' Association. *(Call IV.D.2.a)*
 - b. Members of the Democratic National Committee shall not be entitled to a replacement, nor shall the state be entitled to a replacement, except in the case of death of such delegates. In the case where the state's DNC membership changes following the DNC Secretary's official confirmation, but prior to the commencement of the 2024 Democratic National Convention, acknowledgment by the Secretary of the new DNC member certification shall constitute verification of the corresponding change of Automatic delegates. *(Call, IV.D.2.b)*
 - c. Automatic distinguished Party Leader delegates allocated to the state pursuant to Rule 9.A.(5), shall not be entitled to name a replacement, nor shall the state be entitled to name a replacement. *(Call IV.D.2.c)*
 - d. In no case may an alternate cast a vote for an Automatic delegate. *(Call IX.F.3.e)*

Section IV Selection of Convention Standing Committee Members

A. Introduction

1. Utah has been allocated 1 member(s) on each of the three (3) standing committees for the 2024 Democratic National Convention (Credentials, Platform and Rules), for a total of 3 members. *(Call VII.A & Appendix D)*
2. Members of the Convention Standing Committees need not be delegates or alternates to the 2024 Democratic National Convention. *(Call VII.A.3)*
3. These members will be selected in accordance with the procedures indicated below. *(Rule 1.G)*

C. Standing Committee Members

1. Selection Meeting
 - a. The members of the standing committees shall be elected by a quorum of Utah's National Convention delegates, at a meeting to be held on April 27, 2024 at the State Convention, after the election of at-large delegates. *(Call VII.B.1)*
 - b. All members of the delegation shall receive adequate notice of the time, date and place of the meeting to select the standing committee members. *(Call VII.B.1)*
2. Allocation of Members
 - a. The members of the standing committees allocated to Utah shall proportionately represent the presidential preference of all candidates (including uncommitted status) receiving the threshold percentage used in the state's delegation to calculate the at-large apportionment pursuant to Rule 14.E. of the Delegate Selection Rules. *(Call VII.C.1 & Reg. 5.9)*
 - b. The presidential preference of each candidate receiving the applicable percentage or more within the delegation shall be multiplied by the total number of standing committee positions allocated to Utah. If the result of such multiplication does not equal 0.455 or above, the presidential preference in question is not entitled to representation on the standing committee. If the result of such multiplication is 0.455 but less than 1.455, the presidential preference is entitled to one (1) position. Those preferences securing more

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than 1.455 but less than 2.455 are entitled to two (2) positions, etc. (*Call VII.C.2*)

- c. Where the application of this formula results in the total allocation exceeding the total number of committee positions, the presidential candidate whose original figure of representation is farthest from its eventual rounded-off total shall be denied that one (1) additional position. Where the application of this formula results in the total allocation falling short of the total number of committee positions, the presidential candidate whose original figure of representation is closest to the next rounding level shall be allotted an additional committee position. (*Call VII.C.3*)
 - d. Standing committee positions allocated to a presidential candidate shall be proportionately allocated, to the extent practicable, to each of the three (3) standing committees. When such allocation results in an unequal distribution of standing committee positions by candidate preference, a drawing shall be conducted to distribute the additional positions. (*Call VII.C.4*)
3. Presidential Candidate Right of Review
- a. Each presidential candidate, or that candidate's authorized representative(s), shall be given adequate notice of the date, time and location of the meeting of the state's delegation authorized to elect standing committee members. (*Call VII.D.1*)
 - b. Each presidential candidate, or that candidate's authorized representative(s), must submit to the State Democratic Chair, by 9:00 a.m. on April 27, 2024, a minimum of (1) name for each slot awarded to that candidate for members of each committee. The delegation shall select the standing committee members from among names submitted by the presidential candidates (including uncommitted status). Presidential candidates shall not be required to submit the name of more than one (1) person for each slot awarded to such candidate for members of standing committees. (*Call VII.D.2*)
4. Selection Procedure to Achieve Equal Division
- a. Presidential candidates (including uncommitted status) shall use their best efforts to ensure that their respective delegation of standing committee members shall achieve Utah's affirmative action, outreach and inclusion goals and that their respective male and female members are equally divided between the men and women determined by gender self-identification. Note that there is only one (1) standing committee member allocated to Utah. (*Rule 6.1 & Reg. 4.10*)

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5. Certification and Substitution
 - a. The State Democratic Chair shall certify the standing committee members in writing to the Secretary of the Democratic National Committee within three (3) days after their selection. *(Call VII.B.3)*
 - b. No substitutions will be permitted in the case of standing committee members, except in the case of resignation or death. Substitutions must be made in accordance with the rules and the election procedures specified in this section, and must be certified in writing to the Secretary of the Democratic National Committee within three (3) days after the substitute member is selected but not later than 48 hours before the respective standing committee meets, except in the case of death. *(Call VII.B.4)*

Section V

Delegation Chair and Convention Pages

A. Introduction

Utah will select one (1) person to serve as Delegation Chair and 3 to serve as Convention Pages. *(Call IV.E, Call IV.F.1 & Appendix C)*

B. Delegation Chair

1. Selection Meeting
 - a. The Delegation Chair shall be selected by a quorum of the state's National Convention Delegates, at a meeting to be held on April 27, 2024. *(Call IV.E & Call VII.B.1)*
 - b. All members of the delegation shall receive timely notice of the time, date and place of the meeting to select the Delegation Chair. *(Rule 3.C)*
2. The State Democratic Chair shall certify the Delegation Chair in writing to the Secretary of the Democratic National Committee within three (3) days after their selection. *(Call IV.E)*

C. Convention Pages

1. 3 individuals will be selected to serve as State's Convention Pages by the State Democratic Chair in consultation with the members of the Democratic National Committee from the state. This selection will take place at State Convention on April 27, 2024. *(Call IV.F.3, Appendix C & Reg. 5.7)*
2. The Convention Pages shall be as evenly divided between men and women (determined by self-identification) as possible under the state allocation and shall reflect as much as possible, the Affirmative Action and Outreach and Inclusion guidelines in the state plan. In the case of gender non-binary pages, they shall not be counted as either a male or female, and the remainder of the pages shall be equally divided. *(Reg. 5.7.A)*
3. The State Democratic Chair shall certify the individuals to serve as State's Convention Pages in writing to the Secretary of the Democratic National Committee within three (3) days after the selection. *(Call IV.F.3 & Reg. 5.7.B)*

Section VI Presidential Electors

A. Introduction

Utah will select 6 persons to serve as Presidential Electors for the 2024 Presidential election.

B. Selection of Presidential Electors

1. In accordance with the Utah Democratic Party Bylaws, Article II Section 9, the Presidential Electors shall be the State Party Chair, Vice-Chair, Secretary, Treasurer and National Committee members. (Utah Democratic Party Bylaws) Each of these Presidential Electors shall sign a pledge that they will cast their electoral ballot for the candidates nominated by the Democratic Party. Should there be more than six Presidential Electors from the State of Utah or if one of the elected officials will not sign a pledge stipulating how to cast their ballot, then that position will be open to election in much the same manner as provided for the National Committee members. If a Presidential Elector is not able to fulfill their duties, the remaining electors shall appoint another person to fill the vacancy.
2. Each registered political party shall certify to the lieutenant governor the names and addresses of the persons selected by the political party as the party's presidential electors by August 31, 2024.

C. Affirmation

1. Each candidate for Presidential Elector shall certify in writing that they will vote for the election of the Democratic Presidential and Vice Presidential nominees. *(Call VIII)*
2. In the selection of the Presidential Electors, the State Party will take the following steps to ensure the persons selected are bona fide Democrats who are faithful to the interests, welfare, and success of the Democratic Party of the United States, who subscribe to the substance, intent and principles of the Charter and the Bylaws of the Democratic Party of the United States. Utah Election Code requires electors to vote for the Party's nominee and any elector who casts an electoral ballot for a person not nominated by the party of which they are an elector, except in the cases of death or felony conviction of a candidate, is considered to have resigned from the office of elector, their vote may not be recorded, and the remaining electors shall appoint another person to fill the vacancy.

Section VII

General Provisions and Procedural Guarantees

- A. The State Democratic Party reaffirms its commitment to an open party by incorporating the “six basic elements” as listed below. As our Party strives to progress in the fight against discrimination of all kinds, these six basic elements have evolved and grown along with the constant push for more inclusion and empowerment. These provisions demonstrate the intention of the Democratic Party to ensure a full opportunity for all minority group members to participate in the delegate selection process. (*Rule 4.A, Rule 4.B & Rule 4.C*)
1. All public meetings at all levels of the Democratic Party in Utah should be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, economic status or disability (hereinafter collectively referred to as “status”). (*Rule 4.B.1*)
 2. No test for membership in, nor any oaths of loyalty to, the Democratic Party in Utah should be required or used which has the effect of requiring prospective or current members of the Democratic Party to acquiesce in, condone or support discrimination based on “status.” (*Rule 4.B.2*)
 3. The time and place for all public meetings of the Democratic Party in Utah on all levels should be publicized fully and, in such manner, as to assure timely notice to all interested persons. Such meetings must be held in places accessible to all Party members and large enough to accommodate all interested persons. (*Rule 4.B.3*)
 4. The Democratic Party in Utah, on all levels, should support the broadest possible registration without discrimination based on “status.” (*Rule 4.B.4*)
 5. The Democratic Party in Utah should publicize fully and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for selection of Democratic Party officers and representatives on all levels. Publication of these procedures should be done in such fashion that all prospective and current members of the State Democratic Party will be fully and adequately informed of the pertinent procedures in time to participate in each selection procedure at all levels of the Democratic Party organization. As part of this, the State Democratic Party should develop a strategy to provide education programs directly to voters who continue to experience confusing timelines for registration, changing party affiliation deadlines, or lack of awareness of the process for running for delegate, to ensure all Democratic voters understand the rules and timelines and their impact on voter participation. (*Rule 4.B.5*)
 6. The Democratic Party in Utah should publicize fully and in such a manner as to assure notice to all interested parties, a complete description of the legal and practical qualifications of all positions as officers and representatives of the State

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Democratic Party. Such publication should be done in timely fashion so that all prospective candidates or applicants for any elected or appointed position within each State Democratic Party will have full and adequate opportunity to compete for office. *(Rule 4.B.6)*

- B. Discrimination on the basis of “status” in the conduct of Democratic Party affairs is prohibited. *(Rule 5.B)*
- C. Utah’s delegation shall be equally divided between delegate men and delegate women, and alternate men and alternate women, i.e. the number of men and women shall not vary by more than one. Such goal applies to the entire delegation, which includes all pledged delegates and alternates and all automatic delegates. Delegates and alternates shall be considered separate groups for purposes of achieving equal division as determined by gender self-identification. In the case of gender non-binary delegates or alternates, they shall not be counted as either a male or female, and the remainder of the delegation shall be equally divided by gender. *(Rule 6.C)*
- D. All delegate and alternate candidates must be identified as to presidential preference or uncommitted status at all levels which determine presidential preference. *(Rule 13.A)*
- E. No delegate at any level of the delegate selection process shall be mandated by law or Party rules to vote contrary to that person’s presidential choice as expressed at the time the delegate is elected. *(Rule 13.I)*
- F. Delegates elected to the national convention pledged to a presidential candidate shall in all good conscience reflect the sentiments of those who elected them. *(Rule 13.J)*
- G. Each delegate, alternate and standing committee member must be a bona fide Democrat, who is faithful to the interests, welfare and success of the Democratic Party of the United States, who subscribes to the substance, intent and principles of the Charter and Bylaws of the Democratic Party of the United States, and who will participate in the Convention in good faith. *(Rule 13.H, Call VII.A.4 & Reg. 4.25)*
- H. Forty percent (40%) of the members of any Party body above the first level of the delegate selection process shall constitute a quorum for any business pertaining to the selection of National Convention delegates, alternates, standing committee members, and other official Convention participants. *(Rule 16)*
- I. Voting by proxy is prohibited at the State Convention where the selection of National Delegates will take place. It is only permitted at County Conventions and in Neighborhood Caucuses as permitted by County Party Constitutions or Bylaws that were adopted prior to June 12, 1993. Most county party Constitutions and Bylaws strictly prohibit proxy voting. ***[This provision for proxy voting is discretionary. Alternatively, a Plan may prohibit proxy voting.]*** *(Rule 17 & Reg. 4.30)*

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- J. The unit rule, or any rule or practice whereby all members of a Party unit or delegation may be required to cast their votes in accordance with the will of a majority of the body, shall not be used at any stage of the delegate selection process. *(Rule 18.A)*
- K. Any individual or group of Democrats may sponsor or endorse a slate of candidates for convention delegates. But no slate may, by virtue of such endorsement, receive a preferential place on a delegate selection ballot or be publicly identified on the ballot as the official Democratic Party organization slate, and all slates must meet identical qualifying requirements for appearing on a ballot at all levels of the delegate selection process. *(Rule 18.B)*
- L. All steps in the delegate selection process, except the filing of presidential candidates as allowed by rule 15.D, must take place within the calendar year of the Democratic National Convention, except with respect to the implementation of the Affirmative Action Plan and Outreach and Inclusion Programs or as otherwise allowed. *(Rule 1.F & Rule 12.B)*
- M. In electing and certifying delegates and alternates to the 2024 Democratic National Convention, the State Democratic Party hereby undertakes to assure all Democratic voters in Utah, a full, timely and equal opportunity to participate in the delegate selection process and in all Party affairs and to implement affirmative action and outreach and inclusion plans toward that end; that the delegates and alternates to the Convention shall be selected in accordance with the Delegate Selection Rules for the 2024 Democratic National Convention; and that the delegates certified will not publicly support or campaign for any candidate for President or Vice President other than the nominees of the Democratic National Convention. *(Call II.B)*

Section VIII

Affirmative Action Plan and Outreach and Inclusion Program

A. Statement of Purpose and Organization

1. Purpose and Objectives

- a. To make sure that the Democratic Party at all levels be an open Party which includes rather than excludes people from participation, a program of effective affirmative action is hereby adopted by Utah. *(Rule 5.A)*
- b. Discrimination on the basis of “status” in the conduct of Democratic Party affairs is prohibited. *(Rule 5.B)*
- c. All public meetings at all levels of the Democratic Party in Utah should be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, economic status or disability (hereinafter collectively referred to as “status”). *(Rule 4.B.1)*
- d. Consistent with the Democratic Party’s commitment to including groups historically under-represented in the Democratic Party’s affairs, by virtue of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, or disability, Utah has established goals for these groups. *(Rule 5.C & Reg. 4.8)*
- e. To encourage full participation by all Democrats in the delegate selection process and in all Party affairs, the State Democratic Party has adopted and will implement programs with specific goals and timetables for African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women. To further encourage full participation in the process, the State Party has established goals and timetables for other underrepresented groups, including the LGBTQ+ community, people with disabilities, and youth. *(Rule 6.A & Rule 7)*
 - (1) The goal of the programs shall be to encourage participation in the delegate selection process and in Party organizations at all levels by the aforementioned groups as indicated by their presence in the Democratic electorate. *(Rule 6.A.1)*
 - (2) For the delegate selection process, “Youth” is defined as any participant younger than 36 years old at the time of election. *(Reg. 5.3.A)*

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- (3) For the delegate selection process, individuals identifying as Native Americans should provide their tribal affiliation and indicate if they are enrolled in a tribe. *(Reg. 5.3.B)*
- (4) These goals shall not be accomplished either directly or indirectly by the Party's imposition of mandatory quotas at any level of the delegate selection process or in any other Party affairs. *(Rule 6.A.2)*

2. Organizational Structure

- a. An Affirmative Action Committee shall be appointed by the State Democratic Chair by March 1, 2023. The Chair may appoint a new committee or use a previously organized body appointed by the State Democratic Chair. *(Rule 6.F)*
- b. The State Democratic Chair shall certify in writing to the Rules and Bylaws Committee of the Democratic National Committee the compliance of the State's Affirmative Action Committee with Rules 5.C, 6.A and 7, and submit the names, demographic data and contact information of the members no later than 15 days after their appointment. *(Reg. 2.2.J)*
- c. The Committee shall consist of members who are regionally diverse and represent the Democratic constituency groups set forth in the Introduction to the Affirmative Action Plan and Outreach and Inclusion Program. Attachment A to this plan is a list of the Affirmative Action Committee members with their relevant demographic information.
- d. The Affirmative Action Committee shall be responsible for:
 - (1) Helping develop and design the proposed Affirmative Action Plan and Outreach and Inclusion Program and making recommendations to the State Democratic Chair. *(Rule 6.F)*
 - (2) Directing the implementation of all requirements of the Affirmative Action Plan and Outreach and Inclusion Program section of this Plan.
 - (3) Implementing a specific outreach and financial assistance program for persons of low and moderate income to encourage their participation and representation in the national convention delegation. *(Rule 6.G)*
 - (4) Ensuring, on behalf of the State Party Committee, that district lines used in the delegate selection process are not gerrymandered to discriminate against African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women. *(Rule 6.E)*
- e. Financial and staff support for the Affirmative Action Committee shall be provided by the State Party Committee to the greatest extent feasible,

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including, but not limited to, making the State Party staff and volunteers available on a priority basis and covering all reasonable costs incurred in carrying out this Plan.

3. Implementation of the Affirmative Action Plan and Outreach and Inclusion Program shall begin on November 15, 2023, with the distribution of the press kits, and will continue through the end of the delegate selection process. *(Rule 1.F)*

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B. Representation Goals

1. In cooperation with the National Committee, the State Party has determined the demographic composition of African Americans, Hispanics, Native Americans, and Asian Americans and Pacific Islanders in the state’s Democratic electorate. These constituency percentages shall be established as goals for representation in the state’s convention delegation. *(Rule 6.A)*
2. In cooperation with the National Committee, the State Party has determined the demographic composition of members of the LGBTQ+ community, people with disabilities, and youth in the state’s Democratic electorate. The State Party has chosen to establish these percentages as goals for representation in the state’s convention delegation. *(Rule 7 & Reg. 4.8.C.iii)*
3. The Utah State Democratic Party worked with the DNC and the US Census Bureau to determine the percent of each group in the Utah Democratic electorate. According to data from the U.S. Census Bureau and DNC, 2% of the state’s population is African-American, 4.0% is Asian and Pacific Islander, 2% is American Indian or Alaska Native, and 19.0% is of Hispanic or Latino origin. In addition, 42% are youth, 12% are people with disabilities, and 7% are LGBTQ+ Utahns.

	African Americans	Hispanics	Native Americans	Asian Americans and Pacific Islanders	LGBTQ+ Americans	People with Disabilities	Youth
Percent in Democratic Electorate	2%	19%	2%	4%	7%	12%	42%
Numeric Goals for Delegates	1	5	1	1	2	3	11

4. When selecting the at-large portion of the delegation, the demographic composition of the other delegates (district-level, pledged PLEO, and Automatic) shall be compared with the State Party’s representation goals to achieve an at-large selection process that helps to bring about a representative balance. *(Rule 11.A)*
5. Although the selection of the at-large delegation may be used to fulfill the affirmative action goals established by this Plan, the State Party will conduct

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outreach and inclusion activities such as recruitment, education and training at all levels of the delegate selection process. *(Rule 6.A.3)*

C. Efforts to Educate on the Delegate Selection Process

1. Well-publicized educational workshops will be conducted in each of the delegate districts beginning in September 2023. These workshops will be designed to encourage participation in the delegate selection process, including apprising potential delegate and alternate candidates of the availability of financial assistance. These workshops will be held in places that are easily accessible to persons with disabilities. The times, dates, places and rules for the conduct of all education workshops, meetings and other events involved in the delegate selection process shall be effectively publicized by the party organization and include mailings to various organizations representative of the Democratic voting electorate. *(Rule 3.A, Rule 3.C & Rule 3.D)*
2. A speakers bureau of volunteers from the State Party, including the Affirmative Action Committee, shall be comprised of individuals who are fully familiar with the process and will be available to appear before groups, as needed, to provide information concerning the process.
3. The State Party's education efforts will include outreach to community leaders within the Democratic Party's constituencies and ensuring that information about the delegate selection process is available to Democratic clubs and Party caucuses representing specific constituencies.
4. The State Party will publish, and make available at no cost, a clear and concise explanation of how Democratic voters can participate in the delegate selection process. As well, the State Party shall also make available copies of the State Party Rules, the Delegate Selection Plan (and its attachments), the Affirmative Action Plan and Outreach and Inclusion Program, and relevant state statutes at no cost. Copies of documents related to the state's delegatex'zselection process will be prepared and the State Party and Affirmative Action Committee will distribute them in the various delegate districts not later than December 1, 2023. *(Rule 1.H)*
5. Participation in the delegate selection process shall be open to all voters who wish to participate as Democrats. Democratic voters shall be those persons who publicly declare their Party preference and have that preference publicly recorded. *(Rule 2.A)*
6. The State Party shall take all feasible steps to encourage non-affiliated voters and new voters to register or enroll, to provide simple procedures through which they may do so and to eliminate excessively long waiting periods for voters who wish to register or to change their party enrollment status. *(Rule 2.C)*
7. The Affirmative Action Committee will develop a State Party strategy to be implemented beginning September 15, 2023 that will provide education programs

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directly to voters who continue to experience confusing timelines for voter registration and deadlines for changing party affiliation, or who are unaware of the process for running for delegate, so that all Democratic voters understand the rules and timelines and their impact on voter participation. *(Rule 4.B.5)*

D. Efforts to Publicize the Delegate Selection Process

1. The State Party shall direct special attention to publicizing the delegate selection process in the state. Such publicity shall include information on eligibility to vote and how to become a candidate for delegate, the time and location of each stage of the delegate selection process, and where to get additional information. The foregoing information will also be published in the State Party communications and on the State Party's website. The Party organization, official, candidate, or member calling a meeting or scheduling an event, shall effectively publicize the role that such meeting or event plays in the selection of delegates and alternates to the Democratic National Convention. *(Rule 3.C & Rule 3.D)*
2. The State Party shall have a Delegate Selection Media Plan (see Attachment 2.i) for using all available and appropriate resources, such as social media, websites, newspapers, radio and television, to inform the general public how, when and where to participate in the delegate selection process. Specifically, the Delegate Selection Media Plan will provide details as to how to qualify to run as a delegate candidate. Regular updates should be posted/released throughout the state's delegate selection process to ensure broad and timely coverage and awareness about the process to all interested persons. *(Rule 4.B.3 & Rule 6.D)*
3. A priority effort, as described in the Delegate Selection Media Plan, shall be directed at publicity among the Democratic Party's constituencies.
 - a. Information about the delegate selection process will be posted on and made available to social and specialty media directed toward the Democratic constituency groups set forth in the introduction of this Affirmative Action Plan and Outreach and Inclusion Program.
 - b. The State Party shall be responsible for the implementation of this publicity effort. For purposes of providing adequate notice of the delegate selection process, the times, dates, places and rules for the conduct of the Presidential Primary, Neighborhood Caucuses, County Conventions and State Convention shall be effectively publicized to encourage the participation of minority groups. Parties will make a good faith effort to publicize this information in an accessible manner and multilingually where necessary. *(Rule 6.D)*
4. Not later than September 15, 2023, ***[specify a date consistent with the date for implementation of this Plan, as specified in section VII.A.3. above]***, the State Party will make information about the delegate selection process available on its website and publicize the resource through press releases and communications to Party

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leaders, activists and targeted constituencies. Information to be posted on the website will include:

- a. Materials designed to encourage participation and inform prospective delegate candidates;
- b. A summary explaining the role of the 2024 Convention in nominating the Party's Presidential and Vice Presidential candidates and adopting the National Platform;
- c. A summary of the State Party's delegate selection process including all pertinent rules, dates, and filing requirements related to the process;
- d. A map of delegate districts and how many delegates will be elected within each district, along with filing forms or information on how to obtain the filing forms.

E. Obligations of Presidential Candidates to Maximize Participation

1. Presidential candidates shall assist the State Democratic Party in meeting the demographic representation goals reflected in the Affirmative Action Plan and Outreach and Inclusion Program. *(Rule 6.H)*
2. Each presidential candidate must submit a written statement to the State Democratic Chair by December 1, 2019 which indicates the specific steps they will take to encourage full participation by their supporters in Utah's delegate selection process, including, but not limited to, procedures by which persons may file as candidates for delegate or alternate pledged to the presidential candidate. *(Rule 6.H.1)*
3. Each presidential candidate must submit demographic information with respect to all candidates for delegate and alternate pledged to them. Such information shall be submitted in conjunction with the list of names approved for consideration as delegate and alternate candidates pledged to the presidential candidate. *(Rule 6.H.2)*
4. Presidential candidates shall use their best effort to ensure that their respective delegates, alternates and standing committee members shall achieve the affirmative action goals reflected in the Affirmative Action Plan and Outreach and Inclusion Program and that the number of men and the number of women in their respective delegations shall not differ by more than one (as determined by gender self-identification). Furthermore, presidential candidates shall use their best efforts at the district level to approve delegate, alternate, and standing committee candidates who meet applicable equal division and affirmative action considerations to promote and achieve the state's affirmative action, outreach and inclusion goals and equal division for their respective delegations. *(Rule 6.C., Rule 6.I & Reg. 4.10)*

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F. Outreach and Inclusion Program

1. The State Democratic Party is committed to help achieve full participation of those groups of Americans who have historically been explicitly denied the right to vote or who have been subjected to discriminatory and exclusionary practices that have denied them voting rights and full participation in the delegate selection process and other Party meetings, events and elections, along with other groups of Americans who are also underrepresented in Party affairs.
2. As such, the State Democratic Party has developed outreach and inclusion programs and is committed to fully implementing the programs so that all persons who wish to participate as Democrats understand they are welcome and encouraged to be a part of the delegate selection process and in the Party at the local, state and national levels.
3. The State Party will make accommodations to facilitate greater participation by people with disabilities. Every reasonable effort shall be made to ensure all Party events are fully accessible, including accessible parking, paths to meetings, rooms, and restrooms, and to grant requests for reasonable accommodations. Accessibility information shall be included on relevant event materials. Spaces shall be large enough to accommodate all interested persons, and at least one gender-neutral restroom shall be available, and clearly marked when necessary, at all Party events. Remote participation should also be made available whenever feasible.
4. In addition to the education, publicity and other steps described above, the State Party will take steps as outlined in Attachment 2i to reach out to and include constituencies as part of the delegate selection process.

Section IX Challenges

A. Jurisdiction & Standing

1. Challenges related to the delegate selection process are governed by the *Regulations of the DNC Rules and Bylaws Committee for the 2024 Democratic National Convention (Reg. Sec. 3)*, and the “Rules of Procedure of the Credentials Committee of the 2024 Democratic National Convention.” (*Call Appendix A*)
2. Under Rule 21.B. of the *2024 Delegate Selection Rules*, the DNC Rules and Bylaws Committee has jurisdiction over challenges pertaining to the submission, non-implementation and violation of State Delegate Selection and Affirmative Action Plan and Outreach and Inclusion Program. (*Rule 21.B & Call Appendix A*)
3. The Rules and Bylaws Committee has jurisdiction to hear and decide any challenge provided it is initiated before the 56th day preceding the date of the commencement of the 2024 Democratic National Convention. (*Call Appendix A & Reg. 3.1*)
4. Challenges to the credentials of delegates and alternates to the 2024 Democratic National Convention initiated on or after the 56th day preceding the date of commencement of the Democratic National Convention shall be processed in accordance with the “Rules of Procedure of the Credentials Committee of the 2024 Democratic National Convention.” (*Call Appendix A*)
5. Any challenge to the credentials of a standing committee member shall be considered and resolved by the affected standing committee in accordance with Appendix A of the *Call for the 2024 Democratic National Convention*. The Rules and Bylaws Committee shall have jurisdiction over challenges brought before the 56th day preceding the date of the commencement of the Democratic National Convention. (*Call VII.B.5*)
6. Copies of the Regulations of the Rules and Bylaws Committee and/or the Call for the 2024 Democratic National Convention, including the Rules of Procedure of the Credentials Committee (*Appendix A*), shall be made available by the State Party upon reasonable request.
7. Any group of 15 Democrats with standing to challenge as defined in Reg. 3.2 or the Call (*Appendix A, Sec. 2.A*), may bring a challenge to this Plan or to the implementation of this Plan, including its Affirmative Action provisions.

B. Challenges to the Status of the State Party and Challenges to the Plan

1. A challenge to the status of the State Party Committee as the body entitled to sponsor a delegation from that State shall be filed with the Rules and Bylaws

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Committee not later than 30 calendar days prior to the initiation of the state's delegate selection process. (*Rule 21.A & Reg. 3.4.A*)

2. A challenge to the state's Delegate Selection Plan shall be filed with the Chair of the State Democratic Party and the Co-Chairs of the Rules and Bylaws Committee within 15 calendar days after the adoption of the Plan by the State Party. (*Reg. 3.4.B*)
3. A challenge to a Plan must be brought in conformity with the Rules and the RBC Regulations, which should be consulted for a detailed explanation of challenge procedures.

C. Challenges to Implementation

1. A challenge may be brought alleging that a specific requirement of an approved Plan has not been properly implemented. Jurisdiction over all challenges initiated in a timely fashion shall reside with either the Rules and Bylaws Committee or the Credentials Committee of the National Convention (See Section VII.A. above). However, the Rules and Bylaws Committee may provide advice, assistance or interpretations of the Delegate Selection Rules at any stage of the delegate selection process. (*Reg. 3.1.C*)
2. An implementation challenge brought before the Rules and Bylaws Committee is initiated by filing a written challenge with the State Party Committee and with the Rules and Bylaws Committee not later than 15 days after the alleged violation occurred. The State Party has 21 days to render a decision. Within ten (10) days of the decision, any party to the challenge may appeal it to the Rules and Bylaws Committee. If in fact, the State Party renders no decision, any party to the challenge may request the Rules and Bylaws Committee to process it. The request must be made within ten (10) days after expiration of the above 21-day period. (*Reg. 3.4.C, Reg. 3.4.E & Reg. 3.4.H*)
3. Performance under an approved Affirmative Action Plan and Outreach and Inclusion Program and composition of the convention delegation shall be considered relevant evidence in the challenge to any state delegation. If a State Party has adopted and implemented an approved affirmative action program, the State Party shall not be subject to challenge based solely on delegation composition or primary results. (*Rule 6.B*) The procedures are the same for challenges alleging failure to properly implement the Affirmative Action Plan and Outreach and Inclusion Programs of a Plan, except that such challenges must be filed not later than 30 days prior to the initiation of the state's delegate selection process. (*Reg. 3.4.C*)
4. Depending on the appropriate jurisdiction (see Section VIII.A. above), implementation challenges must be brought in conformity with the Regulations of the Rules and Bylaws Committee or the Rules of Procedure of the Credentials Committee, which should be consulted for a detailed explanation of challenge procedures.

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**Section X
Summary of Plan**

A. Selection of Delegates and Alternates

Utah will use a proportional representation system based on the results of the (Select One: Caucus, Primary, or Party-Run Primary) apportioning its delegates to the 2024 Democratic National Convention.

The “first determining step” of Utah’s delegate selection oprocess will occur on March 5, 2024, with a Primary.

Delegates and alternates will be selected as summarized on the following chart:

Type	Delegates	Alternates	Date of Selection	Selecting Body
				Filing Requirements and Deadlines
District-Level Delegates District-Level Alternates	20	0	April 27, 2024	Selecting Body: State Delegates Residing in the District at the State Convention
				Between March 4, 2024 and March 15, 2024 delegate candidates shall complete a candidate declaration form and pledge. Filing may be in person, by mail or electronically (executivedirector@utdem.org) with the Utah Democratic Party at 825 South 300 West, Suite C400, Salt Lake City, UT, 84103
Automatic Party Leader and Elected Official Delegates*	6	n/a	n/a	Automatic by virtue of respective public or Party office as provided in Rule 9.A. of the 2024 Delegate Selection Rules.
Pledged Party Leaders and Elected Officials (PLEOs)	4	**	April 27, 2024	Selecting Body: State Delegates
				Between March 4, 2024 and March 15, 2024 PLEO candidates shall complete a candidate declaration form and pledge. Filing may be in person, by mail or electronically (executivedirector@utdem.org) with the Utah Democratic Party at 825 South 300 West, Suite C400, Salt Lake City, UT, 84103
At-Large Delegates At-Large Alternates	6	3	April 27, 2024 April 27, 2024	Selecting Body: State Delegates
				Between March 4, 2024 and March 15, 2024 delegate candidates shall complete a candidate declaration form and pledge. Filing may be in person, by mail or electronically (executivedirector@utdem.org) with the Utah Democratic Party at 825 South 300 West, Suite C400, Salt Lake City, UT, 84103
TOTAL Delegates and Alternates	36	3		

* Automatic Party Leader and Elected Official (PLEO) delegates includes the following categories, if applicable, who legally reside in the state: the Democratic National Committee Members, the Democratic President, the Democratic Vice President, all Democratic members of the U.S. House of Representatives and the U.S.

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Senate, the Democratic Governor, and any other Distinguished Party Leader as specified in Rule 9.A. of the 2024 Delegate Selection Rules. The exact number of Automatic PLEO Delegates is subject to change due to possible deaths, resignations, elections or special elections.

B. Selection of Standing Committee Members (For the Credentials, Platform and Rules Committees)

Standing committee members will be selected by the state's National Convention delegates as summarized below:

Members Per Committee	Total Members	Selection Date	Filing Requirements and Deadlines
1	3	4/27/2024	Each Presidential Candidate, or that candidates' authorized representative, shall submit names to the Utah State Party Chair by April 19, 2024

C. Selection of Delegation Chair and Convention Pages

The Delegation Chair will be selected by the National Convention Delegates on 4/27/2024.

3 Convention Pages will be selected by the State Democratic Chair on 4/27/2024 .

D. Selection of Presidential Electors

Six (6) Presidential Electors will be the State Party Chair, Vice-Chair, Secretary, Treasurer and National Committee members, per the Utah Democratic Party's Bylaws. Presidential Electors will be certified to the Lieutenant Governor's office no later than August 31, 2024

E. Presidential Candidate Filing Deadline

A presidential candidate gains access to the Utah presidential preference primary ballot by the following (*Utah Election Code 20A 9-803, as modified in 2019 by SB242*):

1. Candidates for President of the United States who are affiliated with a registered political party in Utah that has elected to participate in the Presidential Primary election and who wish to participate in the primary election shall:
 - a. File a declaration of candidacy, in person or via a designated agent, with the Utah lieutenant governor between August 15 of the year before the primary election will be held and 5 p.m. on December 1 of the year before the primary election will be held;
 - b. Identify the registered political party whose nomination the candidate is seeking;
 - c. Provide a letter from the registered political party certifying that the candidate may participate as a candidate for that party in that party's presidential primary election; and

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- d. Pay the filing fee of \$500 to the Lieutenant Governor’s Office.
2. An agent designated to file a declaration of candidacy may not sign the form.
3. Utah Election Code 20A 9-803, as modified in 2019 by SB242, is in conflict with DNC Rule 11.B and Rule 14.E, which state that the filing deadline must be within the calendar year of the convention. The Utah Democratic Party shall take provable, positive steps to achieve legislative changes to bring the state law into compliance with the provisions of the DNC rule. *(Rule 22.A, Rule 22.B)*
4. Presidential candidates must certify the name of their authorized representative(s) to the State Democratic Chair by November 30, 2024.

F. Timetable

Date	Activity
2023	
March 1	Delegate Selection Affirmative Action Committee members are appointed by the State Chair.
March 1	List of Affirmative Action Committee members submitted to DNC Rules and Bylaws Committee.
March 12-31	Affirmative Action Committee meets to draft proposed Delegate Selection and Affirmative Action Plans.
March 31	Proposed Delegate Selection and Affirmative Action Plan and Outreach and Inclusion Program is tentatively approved for public comment by State Party Committee.
April 1	Public comments are solicited on the proposed Delegate Selection and Affirmative Action Plan and Outreach and Inclusion Program. Press releases are mailed announcing the public comment period.
April 30	Period for public comment on State Plan is concluded. Responses are compiled for review by the State Party Committee.
May 2	State Party Committee reviews public comments and adopts revised Delegate Selection and Affirmative Action Plan and Outreach and Inclusion Program for submission to DNC Rules and Bylaws Committee. Press releases are mailed announcing the approval of the Plan.
May 3	Delegate Selection and Affirmative Action Plan and Outreach and Inclusion Program is forwarded to the DNC Rules and Bylaws Committee
September 13	State Party begins implementation of the Affirmative Action Plan and Outreach and Inclusion Program. Press kits, as described in the Affirmative Action Plan and Outreach and Inclusion Program, are sent to all state media.
October 1	Deadline for each announced presidential candidate to submit a statement specifying steps the candidate will take to encourage full participation in the delegate selection process. (Individuals who announce their candidacy after this date must provide this full participation statement to the State Party not later than 30 days after their announcement.)
November 1	Presidential candidate petition forms are available from the State Party Committee Headquarters.
November 6	Delegate and alternate candidates may obtain the statement of candidacy and pledge of support forms and filing instructions from State Party Committee Headquarters, in person, by mail, or from State Party’s web site at www.utahdemocrats.org .
November 13	Presidential candidate deadline for certifying the name(s) of their authorized representative(s) to the State Party.
December 1	Presidential candidate deadline for filing the petition of candidacy with the Lieutenant Governor and a copy to the State Party.
2024	

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Date	Activity
February 13	First date on which vote-by-mail ballots are mailed to voters.
February 20	In-person voting begins for Presidential preference primary.
March 5	Presidential preference primary.
March 15	Pledged PLEO, at-large delegate, district-level delegate, and alternate deadline for filing the statement of candidacy and pledge of support forms with State Party.
March 29	State Party provides a list of pledged PLEO, at-large delegate, district-level delegate, and alternate candidates to the respective Presidential candidates.
April 5	Lieutenant Governor certifies results of primary; pre-slated district-level delegates and alternates are allocated according to presidential preference.
April 19	Presidential candidates provide a list of approved district-level delegate and alternate candidates to State Party.
April 27	State Convention convenes. State Convention selects district level delegates by state delegates living within each district. Following the election of district level delegates, a quorum of district level delegates selection PLEO delegates. Following selection of PLEO delegates, State Convention selects at-large delegates and alternates. Presidential candidates will submit lists of candidates for standing committee members to State Party.
April 30	State Party certifies elected PLEO, at-large delegate, district-level delegate, and alternate to the Secretary of the Democratic National Committee.
May 8	National Convention delegation meeting. Delegates select National Convention Standing Committee Members and Delegation Chair. State Chair names convention pages.
May 30	State Party Committee meets and elects the Presidential Electors.
June 1	State Party certifies remainder of elected delegates and alternates (PLEOs and at-large), along with standing committee members, delegation chair, and convention pages.
June 1	State Chair certifies in writing to the Secretary of the DNC the State's Delegation Chair, Convention Pages and Standing Committee Members.
June 8	State Party certifies in writing to the Secretary of the DNC the presidential preference (including uncommitted) of the state's Automatic Delegates.